UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 2 FEBRUARY 2012

Minute ref:	Issue	Lead Officer	Outcome
30/12	 Skills shortage work (strategic risk register risk 13) to be reported to the April 2012 Trust Board. IM&T managed service full business case to be presented to the May 2012 Trust Board. Actions to resolve staff attitude complaints to be discussed at the February 2012 GRMC. 	Director of Human Resources Director of Strategy MD/GRMC	Scheduled accordingly. Scheduled accordingly. Actioned.
31/12	Update on lessons learned from the patient story to be provided to the September 2012 Trust Board.	COO/CN	Scheduled accordingly.
32/12	 Trust Board to be kept informed of the progress of the Health and Social Care Bill. Weblink to the NHS Future Forum 2nd phase report to be included in the Trust Board minutes. PMR return to be signed off by the Trust Board as appropriate.)Chief Executive) Senior Trust Administrator Chief Executive	To be included in the monthly Chief Executive's reports as appropriate. Actioned. Actioned.
33/12/1	 Cardio-vascular research elements of UHL's safe and sustainable submission to be updated as identified in Minute 33/12/1. Delivery of paediatric and some adults ENT outpatients' co-location to be progressed.)Director of Strategy))	To be actioned by 1 March 2012. Being progressed accordingly.
33/12/2	 Trust Board thanks to be passed to Surgeons for their efforts re: additional musculo-skeletal RTT requirements. Appropriate metrics to be developed to measure the impact of Trust processes on patient experience (eg moves at night). 	Chairman Chief Operating Officer/Chief Nurse	To be actioned by 1 March 2012. Under consideration accordingly.
33/12/3	 Measurement of the success of PCT ED deflection campaigns to be discussed with the ECN Board. ED staffing leadership issues to be clarified to Mr R Kilner, Non-)Chief Operating)Officer/Chief Nurse)	Work in progress. To be actioned by 1 March 2012.

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	 Executive Director outside the meeting. Mr P Panchal, Non-Executive Director to be invited to join a right place right time daily huddle; Measures taken to reduce the usual increase in seasonal mortality, to be reported to the GRMC.))) Medical Director	To be actioned by 1 March 2012. Scheduled for April 2012 GRMC.
34/12	 Internal Audit report on UHL risk management processes and strategy to be circulated to Trust Board for comment ahead of the April 2012 Audit Committee discussions. ET monthly review of the Strategic Risk Register/Board Assurance Framework to include an assessment of whether UHL was on trajectory to meet the target risk score. Appendix 3 of the SRR/BAF to be amended to identify any detrimental impact of slippage on actions. Risk 15 to be discussed in detail at the March 2012 Trust Board. Risk 8 to be amended as per Minute 34/12. Risk 11 to be amended as per Minute 34/12. Report on clinicians' perceptions of blockers to innovation to be discussed at the April 2012 Research and Development Committee (and Executive Team).)Medical Director)))))))))))))))))))	To be actioned once available, and then scheduled for April 2012 Audit Committee accordingly. Actioned. Actioned. Scheduled accordingly. Actioned. Actioned. Scheduled accordingly.
35/12/2	PCT quality visit note to be discussed at each GRMC.	Medical Director	To be agenda'd accordingly.
38/12	 UHL Chief Executive letter to the JCPCT re: safe and sustainable, to be shared with Mr E Charlesworth, LINKs. Patient experience issues raised by Mr M Woods to be explored outside the meeting and a response provided accordingly. Executive Directors to consider ways to improve internal staff communication/customer service. 	Director of Strategy Chief Operating Officer/Chief Nurse Executive Directors	Actioned. Actioned. Under discussion.
51/12/2	Authority to be delegated to the Director of Finance and Procurement to progress the nationally-funded capital BRU schemes.	Director of Finance and Procurement	Being progressed accordingly.
51/12/5	Date of March 2012 Trust Board to be confirmed to members.	Director of Corporate and Legal Affairs	Date retained as 1 March 2012. Additional public Trust Board scheduled for 30 March 2012 to approve UHL's 2012-13 annual operational plan.
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Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute	Issue	Lead	Outcome
ref: 5 January 2012		Officer	
5/12	EPR business case to be presented to the Trust Board by September 2012.	Director of Strategy	To be scheduled accordingly.
6/12	Francis Inquiry implications for the new Board Governance Assurance Framework for Aspirant FTs to be advised to the Trust Board.	Chief Executive	To be scheduled as appropriate.
7/12/1	Staff Attitude and Opinion Survey results to be discussed at the March/April 2012 Trust Board.	Director of Human Resources	Scheduled for 5 April 2012 Trust Board.
1 Dec 2011			
336/11	Future Workforce and Organisational Development Committee to review the implications of any move away from national collective bargaining.	Director of Human Resources	To be scheduled accordingly. Provisionally scheduled for June or September 2012 Workforce and Organisational Development Committee.
3 Nov 2011			
305/11	NHS Confederation response to the open data consultation exercise to be reported to a future Trust Board (once available).	Chief Executive	To be scheduled accordingly once available.
307/11	Regular progress updates on EDS to be provided to the Trust Board.	Director of Human Resources	To be scheduled as appropriate.